

1 **UNITED METHODIST MINISTRIES OF MECOSTA COUNTY**
2 **LEADERSHIP TEAM GUIDING PRINCIPLES**
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5 **NAME / INCORPORATION**
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7 United Methodist Ministries of Mecosta County (hereafter referred to as
8 UMMMC) is incorporated in the State of Michigan as a domestic nonprofit
9 corporation, and by inclusion in the United Methodist Church Group Ruling
10 administered by the General Council on Finance and Administration, is a 501c3
11 Nonprofit organization.
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13 **STATEMENT OF PURPOSE**
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- 15 1. The Leadership Team is responsible for the governance of UMMMC, and serves
16 as the fiduciary, strategic, and generative body of the congregation.
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18 2. The primary tasks of the Leadership Team are:
19 a. tending to the stewardship of tangible assets,
20 b. working with the Executive Pastor to set the congregation's priorities,
21 c. ensuring that resources are aligned with those priorities, and
22 d. remaining future-focused to anticipate the shifting needs of the
23 congregation and community.
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25 3. The Leadership Team shall set policy and standards related to the governance of
26 UMMMC. The management and oversight of the day-to-day operations and
27 ministries of the church is the responsibility of the Executive Pastor.
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29 **ORGANIZATION**
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- 31 1. UMMMC shall have as its bylaws The United Methodist Book of Discipline
32 currently in effect as of July 1, 2024 or as amended by any future general
33 conference meeting in appropriately called session.
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35 2. All references in The Book of Discipline of the United Methodist Church to the
36 Church Council, Administrative Council, Board of Trustees, Staff/Executive
37 Pastor Parish Relations Committee, Endowment Committee, and Finance
38 Committee, shall be understood to refer to the Leadership Team.
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40 3. UMMMC shall obtain / maintain Directors and Officers Liability Insurance.
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42 4. The Leadership Team is accountable/amenable to the Charge Conference of
43 UMMMC.
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45 5. All members of the Charge Conference serve with voice and vote.

- 46 6. The Charge Conference of UMMMC shall be composed of:
- 47 a. the elected members of the Leadership Team,
- 48 b. appointed clergy,
- 49 c. retired ordained ministers and retired diaconal ministers who elect to hold
- 50 their membership in our charge conference, extension ministers who have
- 51 established a charge conference relationship pursuant to ¶344.3 of The
- 52 Book of Discipline 2016,
- 53 d. Treasurer (if non-staff),
- 54 e. Finance Secretary (if non-staff), and
- 55 f. the elected members of the Nominations and Leadership Development
- 56 Team.

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58 **RESPONSIBILITIES**

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- 60 1. The Disciplinary authority and various responsibilities of the Church Council,
- 61 Staff Parish Relations Committee (SPRC), Finance Committee, Endowment
- 62 Committee, and Board of Trustees, shall be combined into a single body called
- 63 the Leadership Team.
- 64
- 65 2. Areas of responsibility not addressed specifically in this document are named in
- 66 The Book of Discipline of The United Methodist Church 2016, ¶258.2, ¶258.3,
- 67 ¶2524, ¶2550, and ¶258.4.
- 68
- 69 3. Leadership Team members shall carry out their duties in good faith, with care,
- 70 and in a manner they reasonably believe to be in the best interest of the
- 71 Church. Leadership Team members may in good faith rely on information,
- 72 opinions, reports, or statements, including financial statements and other
- 73 financial data, concerning UMMMC or another person that were prepared or
- 74 presented by a variety of persons, including employees of the Church,
- 75 professional advisor, or experts such as contractors, accountants, or attorneys.
- 76
- 77 4. Leadership Team members shall hold in confidence any information disclosed
- 78 during closed sessions, or instances where a closed session is not necessary
- 79 because only Leadership Team members are present, whether verbal or
- 80 documented – including but not limited to strategic plans, personnel matters, and
- 81 any other details that are not intended for broader dissemination.

82

83 **MEMBERSHIP**

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- 85 1. The Leadership Team shall consist of no less than 9 and no more than 12
- 86 elected members, divided into three classes and each member serving up to
- 87 three years.
- 88
- 89 2. At least two members from each active campus will be elected to serve on the
- 90 Leadership Team, when possible. A minimum of three, and no more than six,
- 91 additional members shall be elected based on their skill set or to meet certain

92 needs and membership requirements of the Leadership Team as outlined in The
93 Book of Discipline.

- 94
- 95 3. All elected members of the Leadership Team shall be:
- 96 a. professing members of UMMMC
- 97 b. active and engaged in the life of at least one campus
- 98 c. attentive to their own spiritual needs
- 99 d. regularly present in worship
- 100 e. involved in a ministry/area of service in addition to the Leadership Team
- 101 f. available to attend meetings
- 102 g. present at Leadership Team meetings
- 103 h. giving financially to the church on a regular basis
- 104 i. free of any charges of inappropriate behavior, fiscal mismanagement, or
- 105 criminal activity.
- 106
- 107 4. Family members and spouses of appointed clergy and paid staff are prohibited
- 108 from serving as members of the Leadership Team.
- 109
- 110 5. No two members of the same household may serve as voting members of the
- 111 Leadership Team at the same time. (BOD p258.2)
- 112
- 113 6. Only Leadership Team members over the age 18 will have voting privileges in
- 114 matters of property, incorporation, legal matters, contracts, insurance,
- 115 investments, or other matters pursuant to ¶2525-2251 of The Book of Discipline
- 116 of the United Methodist Church 2016.
- 117
- 118 7. The Executive Pastor shall serve as a member of the Leadership Team.
- 119
- 120 8. The Office Manager shall be a member of the Leadership Team, with all rights
- 121 and privileges of membership afforded them, except the right to vote.
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- 123 9. Other clergy appointed to UMMMC and Directors who are not appointed but
- 124 hired by the local church, may serve on the Leadership Team at the discretion of
- 125 the Executive Pastor and Leadership Team Chair, with all rights and privileges of
- 126 membership afforded them, except the right to vote.
- 127

128 **NOMINATION / ELECTION**

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- 130 1. The Nominations and Leadership Development Team (NLDT) is responsible for
- 131 nominating the lay members of the Leadership Team. The nominations are then
- 132 ratified or amended by the Church / Charge Conference annually.
- 133
- 134 2. In the event that a member of the Leadership Team does not fulfill their term of
- 135 service, the Charge / Church Conference votes annually to authorize the
- 136 Leadership Team to fill such vacancies, upon recommendation of the

137 NLDT. Those elected to such vacancies will remain in the same class as the
138 original member and will serve until the end of their term.

139
140 3. Every effort shall be made to include a broad range of ages and gift sets,
141 including a balance of men, women, youth, young adults, and older adults.

142
143 4. Elected members may not succeed themselves.

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145 5. There must be a minimum of one year between terms of service on the
146 Leadership Team.

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148 6. Terms of service begin on January 1 and end on December 31.

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150 **TERMINATION / SUSPENSION OF LEADERSHIP TEAM MEMBERS**

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152 “If a leader or officer who has been elected by the charge conference is unable or
153 unwilling to perform the duties reasonably expected of such a leader or officer,
154 the district superintendent may call a special session of the charge conference in
155 accordance with ¶ 246.7. The purpose of such special session shall be stated as
156 “Consideration for the removal of person(s) from office and the election of
157 person(s) to fill vacancy(ies).” The committee on nominations and leadership
158 development (¶¶ 258.1, 247.18) shall meet as soon as possible after the special
159 session of the charge conference has been announced and shall propose
160 person(s) who may be elected if vacancy(ies) occur at the charge conference. If
161 the charge conference votes to remove a person or persons from office, the
162 vacancy(ies) shall be filled in the manner prescribed for elections in accordance
163 with ¶ 249.”

164
165 **OFFICES / DUTIES OF OFFICES**

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167 1. The NLDT, annually, makes nominations for the following offices from among
168 those nominated to serve on the Leadership Team.

- 169 a. Leadership Team Chair
170 b. Leadership Team Chair Elect
171 c. Lay Leader(s)
172 d. Lay Member(s) to Annual Conference
173 e. Endowment Committee Members (3)

174
175 2. Offices may be “stacked” among the laity on the team, for example – the
176 Leadership Team Chair may also serve as the Lay Leader, a Lay Member to
177 Annual Conference, and a member of the Endowment Committee.

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179 3. The Leadership Team may appoint temporary, tasked based teams and team
180 leaders to serve specific roles on behalf of the Leadership Team, such as
181 drafting a budget, Executive Pastoral compensation, etc...
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4. LEADERSHIP TEAM CHAIR

- a. The Leadership Team chairperson shall be nominated by the NLDT and elected by the Church / Charge Conference annually and shall have the following responsibilities:
 - i. leading the Leadership Team in fulfilling its responsibilities;
 - ii. preparing and communicating the agenda of the team meetings in consultation with the Executive Pastor(s), lay leader, and other appropriate persons;
 - iii. reviewing and assigning responsibility for the implementation of actions taken by the team;
 - iv. communicating with members of the team and others as appropriate to permit informed action at team meetings;
 - v. coordinating the various activities of the team;
 - vi. providing the initiative and leadership for the team as it does the planning, establishing of objectives and goals, and evaluating;
 - vii. participating in leadership training programs as offered by the annual conference and/or district.

- b. The Leadership Team chairperson shall be entitled to attend meetings of all boards and teams of the church unless specifically limited by the current edition of The Book of Discipline.

5. LEADERSHIP TEAM CHAIR ELECT

- a. The Leadership Team Chair Elect shall be nominated by the NLDT and elected by the Church / Charge Conference annually and shall have the following responsibilities:
 - i. The LT Chair Elect shall preside over meetings of the Leadership Team in the absence of the Chair and attend various team meetings in the LT Chair's absence as requested by the LT Chair.
 - ii. The LT Chair Elect shall succeed the LT Chair at the end of the LT Chair's term of office, or upon their resignation from the Leadership Team.

6. LAY LEADER(s)

- a. The Lay Leader(s) shall be nominated by the NLDT and elected by the Church / Charge Conference annually and shall have the following responsibilities:
 - i. fostering awareness of the role of laity both within the congregation and through their ministries in the home, workplace, community, and world, and finding ways within the community of faith to recognize all these ministries;
 - ii. meeting regularly with the Executive Pastor to discuss the state of the church and the needs for ministry;
 - iii. membership in the charge conference, the Leadership Team, and the Nominations and Leadership Development Team, where, along with the Executive Pastor, the lay leader shall serve as an

- 229 interpreter of the actions and programs of the annual conference
230 and the general Church.
- 231 iv. continuing involvement in study and training opportunities to
232 develop a growing understanding of the Church’s reason for
233 existence and the types of ministry that will most effectively fulfill
234 the Church’s mission;
- 235 v. assisting in advising the Executive Pastor of opportunities available
236 and the needs expressed for a more effective ministry of the church
237 through its laity in the community;
- 238 vi. informing the laity of training opportunities provided by the annual
239 conference. Where possible, the lay leader shall attend training
240 opportunities in order to strengthen his or her work. The lay leader
241 is urged to become a certified lay servant.

242
243 **7. LAY MEMBER(S) TO ANNUAL CONFERENCE**

- 244 a. Lay Members to Annual Conference shall have been professing members
245 in good standing of The United Methodist Church for at least two years
246 and shall have been active participants for at least four years preceding
247 their election (see ¶ 32).
- 248 b. The Lay Member(s) shall be nominated by the NLDT and elected by the
249 Church / Charge Conference annually and shall have the following
250 responsibilities:
- 251 i. along with the Executive Pastor, shall serve as an interpreter of the
252 actions of the annual conference session.
- 253 ii. These persons shall report to the Leadership Team on actions of
254 the annual conference as soon as possible, but not later than three
255 months after the close of the conference.

256
257 **8. CHAIR OF TRUSTEES**

- 258 a. The Leadership Team shall elect annually, from among itself, a member to
259 serve as the chair of the Board of Trustees. This member must be 18
260 years of age at time of election.
- 261 b. This person shall serve as the “President” of the corporation, on record
262 with the State of Michigan. The remaining Leadership Team members
263 who are 18 years of age and older will serve as the corporation’s Board of
264 Directors, on record with the State of Michigan.
- 265 c. The election of the Chair of Trustees is an administrative process,
266 required by The Book of Discipline of The United Methodist Church. This
267 person does not have additional authority or responsibility, except that
268 which comes with another elected “office” on the Leadership Team or as
269 designated by the Leadership Team or Church Conference.

270
271 **9. ENDOWMENT COMMITTEE**

- 272 a. Five members of the Leadership Team shall constitute the membership of
273 the Endowment Committee, until the by-laws of the Endowment Fund are
274 revised to reflect this new governance model. Two members of the

275 Endowment Committee are to be elected by the Leadership Team, and
276 three members are elected by nomination from the NLDT.

277
278 **10. EXECUTIVE PASTOR**

- 279 a. The Executive Pastor at UMMMC is appointed by the resident Bishop of
280 the Michigan Annual Conference of The United Methodist Church, in
281 consultation with the appointive cabinet and the UMMMC Leadership
282 Team. (For details see The Book of Discipline of The United Methodist
283 Church 2016, ¶425-429).
- 284 b. The Executive Pastor shall serve as the day-to-day decision-maker and
285 “Executive Director” of the Corporation. In the absence of the Executive
286 Pastor, he / she may appoint another person to operate as “Executive
287 Director” on a temporary basis.
- 288 c. The Executive Pastor is the Leadership Team’s primary link to church
289 ministry, programming, and staff.
- 290 d. The Leadership Team shall not give instructions to persons who report
291 directly or indirectly to the Executive Pastor.
- 292 e. The Executive Pastor shall not cause or allow any activity, decision, or
293 organizational circumstance that is unlawful or in violation of commonly
294 accepted business practices, professional ethics, or the current edition of
295 The Book of Discipline of The United Methodist Church.
- 296 f. The Executive Pastor shall be reviewed annually by the Leadership Team
297 at least 30 days in advance of the scheduled Leadership Team meeting
298 with the District Superintendent (For details see The Book of Discipline of
299 The United Methodist Church 2016, ¶349).
- 300 g. Complaint Procedure – In the event that a member / constituent has a
301 complaint about the Executive Pastor, the first step is conversation with
302 the Executive Pastor. If this initial conversation does not resolve the issue
303 to the satisfaction of the member / constituent, they may contact the Chair
304 of the Leadership Team who will work to schedule and facilitate a
305 conversation between the Executive Pastor and the member / constituent.
306 If necessary, after this meeting, the issue may be brought before the
307 Leadership Team who will have a conversation with the Executive Pastor.
- 308 h. Termination / Suspension - The local church does not have the authority
309 to terminate or suspend any clergy person appointed to that local church –
310 that power rests solely with the bishop and the cabinet. (For details on
311 that process, see The Book of Discipline of The United Methodist Church
312 2016, ¶362 and ¶2702).

313
314 **COMPENSATION**

- 315
316 1. Members shall not receive a salary or remuneration for their services as
317 members of the Leadership Team.

321 **MEETINGS**

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- 323 1. The Leadership Team shall meet at least quarterly, or at the call of the
- 324 Leadership Team Chair or the Executive Pastor.
- 325
- 326 2. The current edition of "Robert's Rules of Order" shall be the rules of order for the
- 327 Leadership Team, unless other rules of order are adopted by the Leadership
- 328 Team.
- 329
- 330 3. All meetings of the Leadership Team shall be open to members and active
- 331 constituents of UMMMC, except for any meeting specifically called to discuss a
- 332 personnel matter or matter of legal negotiation, or portion of a meeting in which a
- 333 personnel matter or a matter of legal negotiations is considered. At such times,
- 334 the Team will transition into executive session. The Leadership Team Chair or
- 335 Executive Pastor may unilaterally move any meeting into executive session.
- 336
- 337 4. Minutes of regular Leadership Team meetings will be made available to
- 338 members of the congregation upon request. Such requests shall be made to the
- 339 Director of Administrative Services.
- 340
- 341 5. Minutes of executive session agenda items concerning personnel, or other
- 342 confidential matters, will be kept separately and shall only be available to current
- 343 members of the Leadership Team, the District Superintendent or assigned agent,
- 344 or in such instances where UMMMC is legally compelled or required to release
- 345 said information.
- 346
- 347 6. In instances where electronic / digital / virtual communication is used to facilitate
- 348 a duly called meeting of the Leadership Team or Church / Charge Conference,
- 349 all members participating electronically / digitally / virtually are considered
- 350 "present" and along with those physically present (when possible), constitute a
- 351 quorum.
- 352
- 353 7. A duly called meeting requires 5 days' notice to all team members, except in
- 354 emergency situations in which the Leadership Team Chair and Executive Pastor
- 355 agree that an emergency meeting is required, or when the District
- 356 Superintendent has been notified.
- 357
- 358 8. The Leadership Team shall not meet without the Executive Pastor present,
- 359 except with permission of the District Superintendent or written permission of the
- 360 Executive Pastor. Any business discussed within such meetings must be
- 361 reported in detail to the Executive Pastor within 24 hours of said meeting.
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- 363 9. A quorum is required for all official business of the Leadership Team. A quorum
- 364 is defined as those elected members of the Leadership Team present at any duly
- 365 called meeting.
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POLICY AND PROCEDURES

1. The Leadership Team shall set policy and standards related to the governance of UMMMC. The management and oversight of those policies and standards is the responsibility of the Executive Pastor.
2. All references in the current edition of The Book of Discipline of The United Methodist Church, to the Church Council, Administrative Council, Board of Trustees, Staff/Executive Pastor Parish Relations Committee, Endowment Committee, and Finance Committee, shall be understood to refer to the Leadership Team.

AUTHORITY TO SIGN CONTRACTS

1. The Executive Pastor is authorized to sign contracts or to execute and deliver instruments in the name of, and on behalf of, UMMMC as part of the day-to-day operations of the local church.
2. The Executive Pastor or Leadership Team may authorize a ministry team, officer/officers, or agent/agents, to sign contracts or to execute and deliver instruments in the name of, and on behalf of UMMMC. Signing authority may be general or may be limited to specific situations as determined by the Executive Pastor or Leadership Team.

OVERSIGHT OF STAFF

1. The Executive Pastor is authorized to hire / fire / oversee the employees of UMMMC and oversees the day-to-day operations of the Church.
2. The Leadership Team may be asked to participate in hiring/dismissal of employees on a case-by-case basis.
3. The Executive Pastor will review all employees on an annual basis, ideally in September or early 4th quarter before the annual budget is approved by the Leadership Team.

FINANCES

1. The Church is not intended to be, and shall not operate as a profit-making organization, nor is it founded with the expectation of making a profit.
2. The Church shall use its funds only for purposes authorized in the current edition of The Book of Discipline, The Book of Resolutions, and in accordance with these Guiding Principles and the laws of the State of Michigan pertaining to non-profit corporations.

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3. The fiscal year of the church begins on January 1 and ends on December 31 of each year.
 4. The Leadership Team shall be responsible for the creation and oversight of the annual budget of the church. Once approved by the Leadership Team, those responsible for the various ministry areas have the authority to spend their budget to align with the objectives for their ministry area, as approved by the Executive Pastor.
 5. The Executive Pastor, working with the Director of Administrative Services and Treasurer, shall create and manage a system by which local church income and expenses are monitored, approved/denied, paid, reimbursed, etc. This process will be communicated to the appropriate ministry team leaders and shall align with all applicable state and local laws and adhere to any standards identified in the current edition of The Book of Discipline of The United Methodist Church.
 6. The Executive Pastor is responsible for reviewing ministry team line items with the appropriate staff or team leaders. The Team Leaders are accountable to the Executive Pastor, and the Executive Pastor is accountable to the Leadership Team, for the appropriate stewardship of the annual budget.
 7. Any single expense over \$15,000 must be approved by the Leadership Team.
 8. The Office Manager and Building Maintenance Supervisor have the authority to purchase supplies for the day-to-day operation of the church, without the preapproval of the Executive Pastor, unless said purchase is more than \$500.
 9. The treasurer shall be consulted concerning any single purchase or expenditure over \$5,000 for purposes of cash flow. The treasurer does not approve or deny purchases but rather confirms large purchases will not create cash flow issues.
 10. An outside audit shall be made annually by an independent CPA. When an independent CPA is not available, a team of three people consisting of non-Leadership Team members and non-church staff shall review the Church's financial records. At least one of these people will be a member of the Church and other volunteers with financial backgrounds will be sought to serve.
 11. No ministry team or committee shall take on large building or property maintenance or improvement projects without presenting a detailed scope of work, including quotes and financial information to the Leadership Team. The Leadership Team and its appointed agents will be responsible for and have oversight of the fiduciary responsibility for these projects.
 12. Any building or property maintenance or improvement project that exceeds a total cost of \$15,000 may require up to three bids. Preference will be given to

459 local companies offering competitive bids, as determined by the Leadership
460 Team, Executive Pastor, or their assigned agent/agents.

461

462 **MINISTRY TEAMS**

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464 1. The Executive Pastor is responsible for the ministry of the church and has
465 authority to keep the ministry of the congregation focused on the mission “to
466 make disciples of Jesus Christ for the transformation of the world”.

467

468 2. The Executive Pastor is accountable to the Leadership Team for the
469 effectiveness and fruitfulness of ministry.

470

471 3. The primary work of ministry at UMMMC will be accomplished through the
472 creation and deployment of ministry teams.

473

474 4. Listed below are the current ministry teams at UMMMC:

- 475 a. Building & Grounds
- 476 b. Financial Management
- 477 c. Family Ministry
- 478 d. Worship Design
- 479 e. Community Outreach
- 480 f. Congregational Care
- 481 g. Hospitality

482

483 5. Other ministry teams may be created based on the needs of the church, upon
484 approval by or under the direction of the Executive Pastor.

485

486 **INDEMNIFICATION**

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488 1. To the fullest extent permitted by law, the Church shall indemnify Leadership
489 Team members, Directors and Officers of the Church, all persons who serve on a
490 board, committee, or a ministry team of the Church to the extent that the claim
491 pertains to their service or for other service of the Church in an advisory capacity
492 and further provide that they are acting within the course and scope of their
493 position.

494

495 **DISSOLUTION**

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497 1. For information about issues relating to local church property, including
498 dissolution, please refer to The Book of Discipline of The United Methodist
499 Church 2016, Section VI. Local Church Property, ¶¶ 2536 – 2549.

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501

502 **ANTI-TRUST**

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- 504 1. UMMMC is committed to conducting its activities in full compliance with all
505 applicable antitrust laws. It is our policy to comply with these laws and to foster a
506 culture of fair competition and ethical behavior within our organization.

507

508 **REQUESTS FOR INFORMATION**

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- 510 1. UMMMC is committed to maintaining transparency and accountability in all its
511 operations. As such, the church will endeavor to fulfill all reasonable requests for
512 information in a timely and accurate manner, in accordance with applicable laws
513 and regulations.
- 514
- 515 2. Requests for information that is not generally available to the public must be
516 made in writing to the Director of Administrative Services. Requests must clearly
517 state the nature of the information sought and the reason for the request.
518 Members of UMMMC may request copies of current or past financial reports,
519 directory information, and contribution information belonging to them personally.
- 520
- 521 3. The Director of Administrative Services, after approval from the Executive Pastor,
522 will respond to requests for information within a reasonable timeframe, typically
523 within 7 days of receipt.
- 524
- 525 4. The church will protect sensitive and confidential information, including personal
526 information of members and congregants, in accordance with applicable data
527 protection laws.

528

529 **NON-DISCRIMINATION / STATEMENT OF INCLUSION**

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531 The Leadership Team of UMMMC, and the corporation known as UMMMC, shall
532 not discriminate on the basis of age, sex (including pregnancy and gender
533 identity), sexual orientation, race, national origin, ethnicity, disability, economic
534 condition, marital status, family configuration including parental status, political
535 affiliation, military service, or other non-merit factors. This includes refusing to
536 allow a person's sexual orientation, gender identity, or relationship status to be a
537 determining factor in whether they are fit as a candidate for credentialed ministry
538 in the United Methodist Church.

539

540 **REVIEW / REVISION OF THE GUIDING PRINCIPLES**

541 It shall be the practice and policy of the UMMMC Leadership Team to conduct a
542 comprehensive review of our Guiding Principles every three years. This
543 systematic approach ensures that our foundational values and strategic direction
544 remain relevant and effective in meeting the needs of our community and fulfilling
545 our organizational objectives.

546 We acknowledge that circumstances may arise that necessitate more frequent
547 assessments to address emerging challenges, capitalize on opportunities, or
548 align with shifts in our organizational priorities or structure. As such, the
549 responsibility for initiating an unscheduled review lies with the Leadership Team
550 Chair or Executive Pastor, who may exercise their discretion to propose revisions
551 when deemed necessary.

552 Substantive changes to specific clauses / statements contained in this document
553 may be suggested by any member of the Leadership Team. In order to be
554 considered, the suggested change(s) shall be presented as a motion at a duly
555 called meeting of the team, and shall be approved by no less than 2/3 majority
556 vote of the members present and voting. Members of the Leadership Team may
557 suggest editorial changes without bringing a motion.